

Forest Charter School

470 Searls Avenue
Nevada City, CA 95959

Monthly Charter Council Meeting Agenda

October 25, 2016

**5:30 Regular Session
5:35 Closed Session
470 Searls Avenue
Room 7, Sequoia
Nevada City, CA 95959**

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| Dan Thiem, Chair Ruthanne Buckley, Community Representative Julie Coffin, Parent Representative Katia Hull, Parent Representative Kaleen Ojeda-Chatigny, Parent Representative Jean Watson, Parent Representative Zoe Favour, Student Representative Alex Torres, ST Representative Dave Stanger, ST Representative Nancy Nobles, Secretary |
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AGENDA:

- 1. Call To Order**
- 2. Pledge of Allegiance**
- 3. Action: Approval of Minutes**
(E-Attachment A)
 - Should the Council approve the Minutes of the September 20, 2016 meeting?
- 4. Action: Adoption of the Agenda**
(E-Attachment B)
 - Should the Council approve this month's Agenda?
- 5. Information: Closed Session**

The Council will meet in Closed Session in compliance with the Brown Act restrictions to consider qualified matters of litigation, negotiations, student discipline, and/or personnel qualifications which are timely.

- Conference with Legal Counsel – Anticipated Litigation, Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One case.

6. Discussion: Other

This is an opportunity for members of the audience to address the Council on non-agendized items. Agendized items may be either addressed at this time or when the items come up for discussion. The Council cannot discuss or take action on non-agendized items tonight, but items may be agendized at a later Council meeting for discussion and/or action. Public comments are limited to five minutes.

7. Information/Action: Election of Chair and Vice Chair—Dan Thiem

- Should the Council approve the election of a Chair for the 2016/17 school year?
- Should the Council approve the election of a Vice-Chair for the 2016/17 school year?

8. Information: 2016/17 Budget—Debbie Carter (E-Attachment C)

Debbie will provide a review of the cash flow.

9. Information: 1st Interim Salary Increase—Debbie Carter

Debbie will discuss a possible salary increase for the 1st Interim.

10. Information/Action: Building Acquisition Reserve—Debbie Carter

- Should the Council approve an increase from the ending fund balance to the Building Acquisition reserve?

11. Information: Student Achievement – BJ Hatcher

BJ will update on the CAASPP testing results.

12. Information/Action: Enrollment Policy Revisions —Peter Sagebiel (E-Attachment D)

- Should the Council approve the Enrollment Policy Revisions?

13. Information: LCAP (Local Control Accountability Plan)—Peter Sagebiel, Debbie Carter (E-Attachment E)

Peter and Debbie will present an update on the LCAP.

14. Information/Action: Employee Handbook—Debbie Carter

- Should the Council approve the Employee Handbook revisions?

15. Information: Charter Renewal—Peter Sagebiel

Peter will report on the Charter Renewal timeline and process.

16. Information/Action: Surplus Laptops—Debbie Carter

- Should the Council approve the surplus of (8) Macbook and Dell laptop computers?

17. Information/Action: A & B may be considered for Consent Agenda –Debbie Carter

(E-Attachment F)

- Should the Consent Agenda be approved?
 - A) New Contracts
 - B) Warrants
 - C) New Hires

18. Information: Director's Update –Peter Sagebiel

- 2016/17 Enrollment
- New ST Hire: Cheryl Benson
- Epi Pen, Mandated CPR and Blood Borne Pathogen Trainings
- Staff Development
- Giving Event
- Auburn Facility Information
- Online Portfolios
- Other

19. Information: Future Agenda Items

- LCAP (monthly)
- Charter Renewal (monthly)
- Foundation Report (as needed)
- Action Plan Update (as needed)
- Energy Plan Update (as needed)
- Benchmark Assessment-Student Achievement (BJ)
- One-Time Funds (Peter and Debbie)
- Classified Job Descriptions
- SB740
- SB277-Immunizations (as needed)
- Salary Analysis (Debbie)

20. Information: Reminder of Future Meetings

2016: **11/8; 12/13

2017: 1/17; 2/7; 3/14; 4/18; **5/23; 6/6

****Budget Meetings**

21. Action: Adjourn

Contracts to be approved: (October 2016)

Stipend:

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|---------------------|-----------|----------------------------|
| Hunt, Erin | \$700.00 | Block Class Instructor(x2) |
| Katz, Linda | \$500.00 | Extra Duties |
| Pelzman, Michelle | \$550.00 | Block Class Instructor(x2) |
| Pietz, Linda | \$700.00 | Block Class Instructor |
| Raymore, Laurel | \$2000.00 | Block Class Instructor(x2) |
| Sagebiel, Kim | \$50.00 | Extra Duties |
| Wisnewski, Adrienne | \$550.00 | Block Class Instructor(x3) |

Hourly:

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|---------------------|-----------|----------------------------|
| Adams, Mindy | \$810.00 | Enrichment Instruction |
| Anthney, Dawn | \$200.00 | Tutor |
| Clark, Steve | \$3420.00 | Block Class Instructor |
| Cook, Tina | \$450.00 | Enrichment Instruction(x3) |
| Culbertson, Linda | \$225.00 | Tutor |
| Davidson, Kathy | \$525.00 | Supervised Activities |
| Fieldstad, Portia | \$2700.00 | Supervised Activities |
| Gallagher, Danielle | \$45.00 | Tutor |
| Gallagher, Danielle | \$60.00 | Tutor |
| Gallagher, Danielle | \$480.00 | Tutor |
| Henderson, Paige | \$4320.00 | Supervised Activities |
| Hurley, Dan | \$275.00 | Enrichment Instruction |
| Kelley, Emily | \$1040.00 | Tutor |
| Knappen, Clara | \$907.50 | Supervised Activities |
| Knappen, Clara | \$93.17 | Supervised Activities |
| Lawson, Lee | \$2102.98 | Supervised Activities |
| Lawson, Mark | \$1335.00 | Custodian |
| Marks, Juli | \$60.80 | Supervised Activities |
| McEfee, Bethany | \$200.00 | Enrichment Instruction |
| McEfee, Bethany | \$275.00 | Enrichment Instruction |
| McEfee, Bethany | \$80.00 | Enrichment Instruction(x2) |
| McEfee, Bethany | \$100.00 | Enrichment Instruction(x2) |
| Priest, Bridget | \$600.00 | Tutor |
| Raymore, Laurel | \$450.00 | Enrichment Instruction(x2) |
| Raymore, Laurel | \$900.00 | Enrichment Instruction |
| Raymore, Laurel | \$175.00 | Tutor |
| Strand, Elanor | \$4140.00 | Supervised Activities |
| Wey, Denise | \$250.00 | Enrichment Instruction(x4) |
| Wey, Denise | \$200.00 | Enrichment Instruction(x2) |
| Wiley, Ashley | \$90.00 | Enrichment Instruction |
| Wilson, Jessica | \$900.00 | Enrichment Instruction |
| Wingerd, Sophie | \$180.00 | Block Class Instructor |
| Wingerd, Sophie | \$450.00 | Block Class Instructor |
| Wisnewski, Adrienne | \$1110.00 | Supervised Activities |
| Wisnewski, Adrienne | \$330.00 | Supervised Activities |
| Wisnewski, Adrienne | \$195.00 | Tutor(x3) |